



HISTORIC SOTTERLEY FIELD TRIP RESERVATION FORM

School Name:

State:

County:

School Address:

Zip Code:

Please check all that apply:

- Public
- Private
- Homeschool
- Title I

Contact Person:

E-mail:

Phone Number:

Select Field Trip Program:

Tidewater Plantation Life

Living on the Patuxent

Slavery to Freedom

Date of Field Trip:

Grade Level:

Number of Students:

Number of Teachers:

Number of Chaperones:

Number of students with learning or physical disabilities included in the number of above:

Arrival Time:

Departure Time:

Eating Lunch on site:

- Yes
- No

Please select field trip format:

On site

Virtual

Virtual Pricing includes:

- 1 Virtual 40-50 minute class session. \$5 per student 15 student minimum
- 2 Virtual 40-50 minute class sessions. \$8 per student 15 student minimum
- Virtual package \$12 per student 15 student minimum and one pre-virtual teacher/class consultation Plus 2 Virtual 40-50-minute class sessions

Historic Sotterley, Inc.

301.373.2280

44300 Sotterley Ln.

P. O. Box 67

Hollywood, MD 20636

www.sotterley.org



- Maryland \$5 per student. Out of state-\$8 per student. Payment required in advance or on arrival.

On Site Field Trip pricing:

- St. Mary's County schools \$4.00/student
- Out of county schools \$8.00/student
- Out of county/Title 1 schools \$6.00/student

Teachers, bus drivers, and one chaperone for every ten students free. All others pay student price. Total bodies students and adults count toward capacity.

Policies

- Please alert staff ahead of time to students or adults with special needs. Sotterley has all kinds of terrain and walking from place to place. Some areas are not easily accessible for wheelchairs.
- Bring bag lunch and water bottle. Dress for weather conditions. Wear sunscreen and repellent if necessary. Wear walking shoes or boots. They will get dirty.
- Sotterley holds field trips rain or shine.
- If for some reason you need to cancel or change your plan, please let us know ASAP so we can regroup and reschedule.
- It is recommended to split students over multiple days for very large groups if possible. Students are split into smaller groups of no more than 18-20 when they experience the program. We highly recommend teachers assigning groups ahead of time. This makes for a better experience. For example, 100 students would be split into 5 groups. 30 students would be split up into two groups. 60 students into 4 groups.
- Please notify the site with any questions regarding accessibility for individuals with disabilities
- Photos are used in order to promote Sotterley's programming. Please notify the education team in advance regarding permission to take photos.

By returning this signed reservation form, you are agreeing to all fees, terms, and conditions. You may submit the form to education@sotterley.org

Signature of Contact Person : _____ Date: _____